

**Friends of the Poughkeepsie Library District
Board of Directors Meeting Minutes
19 October 2005**

Members present: Betty Bakker, Peter Bergamo, Suzanne Christensen (President), Christine Cuttler (Treasurer), Mary Desole, Ruth Detjen, David Ferenz, Susan Hill, Jackie Klein (Vice President), Mark Nelson (Secretary), Murray Solomon, Jennifer Teague, Frank Van Zanten.

PPLD representatives present: Lauren Muffs, Skip Patterson

The President called the meeting to order at 5:33 P.M. The minutes of the September meeting were accepted as published.

President's Report: Suzanne thanks the FPPLD members who volunteered at the Arlington Street Fair: Gayle Garin, Myra Morales, and Sue Hackett. Tomorrow's Friends Reception is funded by the MHLS. The MHLS covers a five-county area and serves libraries and directors. This is the first annual Friends Reception,

The FPPLD has been asked to fund a "Support the Library on Election Day" postcard mailing. The mailing is in support of the Supplemental Appropriation for the planning and environmental review. Passage of the Supplemental Appropriation is required to assure a smooth path to the Expansion Bond Referendum in 2006. To ensure that the mailing reached voters in time, the Executive Committee approved the expenditure of \$690.

The FPPLD is investigating getting a rider on the PPLD's insurance to indemnify the FPPLD in the event of an incident at a FPPLD facility, such as High Street. There are three companies that are good for libraries.

The FPPLD has asked Tom Lawrence to present a report on the items and events that the FPPLD has funded.

There will be a PPLD annual fund drive.

Treasurer's Report: The September Treasurer's Report was accepted as published.

PPLD Report: The parking lot dedication will be on Saturday, 29 October. The dedication will be followed by Library Children's Halloween party. The postcards for the budget and supplemental appropriation will be mailed to all adult card holders in the city and the town, which amounts to about 6,500 people.

Committee Reports:

- **Nominating Committee:** As required by our bylaws, elections are required at the December meeting. Peter Bergamo and Mary Desole are serving on the committee with a third member to be named later. All board members whose term is expiring this year are asked to let Peter and Mary know if you are interested in serving. All board members are asked to submit names of candidates to the FPPLD board to the committee. Skip suggested having a document to hand to prospective board members.

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- **Book Sale Committee:** (Frank): The Book Sale Committee has a three-part report: The December Sale, the Book Sale Committee, and High Street operations.

The potential December 2nd, 3rd, and 4th book sale locations are the MLS auditorium, Casperkill, and Locust Grove. The fee for Casperkill is \$600. However, Casperkill cannot make the space available after 5PM. Sales after 5PM are essential to the book sale. The MLS auditorium is a less desirable location due to its small size. Locust Grove would be \$1,000 for the three-day sale, plus setup and tear-down days. The space is good, but we need to investigate if we can keep the sale open after 6PM and if we can, what the additional charge would be. We must be careful with the parquet floor. Locust Grove has 18 round tables and an insignificant number of rectangular tables.

The committee is working on a proposal to restructure the book sale committee to allow for better workload management.

Sorting work continues at the High Street facility. Betty and Murray have volunteered to pick up books in the vestibule. Betty will pick up on Tuesdays, and Murray on Thursdays (check). Books donations continue at Arlington, which means that we will have to continue to pick up there. Using Arlington as a drop-off has resulted in increased donations.

- **Program Committee:** (Lauren) The Arlington Street fare was a success. An FPPLD book bag was raffled off. Mystery Mondays continue. There is a “Mystery Mondays” reception in December.
- **The Book Sale Task Force** (Susan): The task force has completed its work. It is now up to the Board to determine what actions should be taken with the task force’s recommendations.

A motion to disband the Book Sale Task Force passed unanimously. The Board thanks the members of the task force for their hard work.

- The computer lab is no longer available for large meetings as it is being converted to office space. The vestibule is available for small meetings of up to eight people.
- Planning for the December meeting is underway. We estimate that forty attendees, which would bring the total to about \$630. A motion to allocate \$12.75 per person for fifty attendees for the December annual meeting passed.

The President adjourned the meeting at 6:32 PM.

Next meeting will be Wednesday, 16 November 2005 at a location TBD at 5:30 P.M.