

**Friends of the Poughkeepsie Library District
Board of Directors Meeting Minutes
20 April 2005**

Members present: Peter Bergamo, Suzanne Christensen (President), Christine Cuttler (Treasurer) , Mary Desole, Ruth Detjen, David Ferenz, Gayle Garin, Susan Hackett, Susan Hill, Jackie Klein (Vice President), Mark Nelson (Secretary) , Isaac Rubin, Fred Schaeffer, Murray Solomon, Noel Tepper, Norma Torney and Frank Van Zanten. **PPLD representatives present:** Janet Huen, Theresa Kerin, Laura Muffs, and Skip Patterson.

The President called the meeting to order at 5:31 P.M. The minutes of the April meeting were accepted with the addition that the FPPLD was one of four groups to fund the bus trip to Albany.

President Report: Sharon Burke, Mark Nelson, Gayle Garin, and Sue Hackett are new members of the book sale committee, which is chaired by Frank Van Zanten. The other committee chairs are: Audit, chaired by Peter Bergamo, Newsletter, chaired by Norma Torney, and Newsletter, chaired by Murray Solomon. The by-laws committee does not have a chair yet. The website committee is planning on meeting within the week. The planning committee has not met yet.

The President thanks Catherine Albanese who has organized the historic documents of the FPPLD.

The staff at bookfinder.com informs us that our book sale is one of the largest in the country.

The Web Site committee has been asked to document a standard for data format and archives.

Membership Committee: (Norma T.) Working on consolidating the various membership lists that the FPPLD currently uses.

Treasurer's Report: March income included \$130 in membership receipts and \$3,497.50 in Annual appeal receipts. Expenses included \$475 for electric for our High Street storage facility, \$1,300 for the "Classics for Kids" programs and \$44.20 in book sort expenses. The treasurer's report was approved as published.

PPDL Report: Poughkeepsie Family Story Time was very successful. Photos of the FPPLD presentation of the \$23,000 annual appeal check will appear in the next Rotunda. The Expansion plans are still under revision. The project will not be voted upon at the April PPLD board meeting. If a vote occurs before the next FPPLD board meeting, the PPLD board will notify the FPPLD board. The groundbreaking for the new parking lot occurred on last Saturday.

The PPLD is looking at 4,000-5,000 sq. ft. area for the FPPLD book storage facility.

Committee Reports:

Membership Committee: (Norma T.) Working on consolidating the various membership lists that the FPPLD currently uses.

Book Sale Task Force: Interviews complete and recommendations are being formed with a summer target for recommendations.

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Annual Appeal: The Annual appeal ended 31 March. \$23,499 was collected, which is \$4,000 less than prior year. However, the actual number (427) of donors was up from the prior year. The membership “check-off” added 100 new members to the FPPLD.

PPLD Advancement Committee: The committee is working on the documentation and proposals for the planned library expansion. The district continues investigating locations.

Book Sale Committee: (Chair: Frank) Full-week sorting resumed on Monday. We are tracking consistently with last year’s numbers. The High Street Landlord has asked for a \$50 increase in the monthly rent, which the Book Sale Committee recommends accepting, with the understanding that our rent will remain at \$550 for the next 18 months.

A motion to increase our rent payment to \$550 passed.

Program Committee: (Chair: Jenny Teague) Book bags are available in the Children’s room and will be at Arlington shortly. Possible future events include the dedication of the new parking lot. The Program Committee recommends focusing on supporting library events as opposed to creating a set of new events. The FPPLD would also assist with the running of an event and could suggest event topics to the PPLD.

Request for Funding: The committee requires that the PPLD provide the FPPLD with written report of the outcome of the various FPPLD-funded events indicating the attendance. The committee reviewed these requests from the PPLD:

- \$25,000 for expenses related to the parking lot expansion,
- \$2,000 for security cameras in some under-monitored areas around the Adriance library,
- \$3,000 for improvements in signage at the Arlington branch,
- \$1,000 for the Children’s Room Atlas stand,
- \$10,000 for Adult and Children’s programming, and
- \$7,000 for advancement opportunities.

The \$10,000 includes the \$5,000 restricted Strba grant. The committee recommended funding these items, with the exception of the \$7,000 for advancement. The FPPLD requests additional information on this request. A motion to approve \$41,000 for the remaining items was approved.

The President adjourned the meeting at 6:37 P.M.

Next meeting will be Wednesday, 18 May 2005 at the Adriance Meeting Room at 5:30 P.M.