

**Friends of the Poughkeepsie Library District
Board of Directors Meeting Minutes **DRAFT**
20 July 2005**

Members present: Betty Bakker, Peter Bergamo, Suzanne Christensen (President), Christine Cuttler (Treasurer), Mary Desole, Ruth Detjen, Gayle Garin, John Glasse, Susan Hackett, Jackie Klein (Vice President), Mark Nelson (Secretary), Frank Van Zanten **PPLD representatives present:** Janet Huen, Lauren Muffs, Theresa Kerin.

The President called the meeting to order at 5:30 P.M. The minutes of the June meeting were accepted as published with the addition of Betty Bakker as a “member present”.

President’s Report: The next edition of the Rotunda has information on the fall book sale. Volunteer training session is tomorrow at High Street. Volunteer recognition event is on Saturday, 20 August, with a rain date of 21 August. The hours are TBD.

The FPPLD brochure has been revised, with a planned order of 5,000 copies.

A volunteer is needed to represent the FPPLD at the PPLD board meeting. The PPLD board meets on the 4th Tuesday of the month.

The President has sent letters to nearby Friends groups with book stores, asking if we can visit their stores. FPPLD board members are encouraged to visit other library friend’s organizations book sale operations.

Treasurer’s Report: The Treasurer presented the June Treasurer’s report. June expenses included our NYLA and FOLUSA dues of \$35 and \$65 respectively. Our excessive Central Hudson demand and usage is being investigated. The June Treasurer’s report was approved as published.

PPLD Expansion Report (Lauren Muffs): Construction is progressing well on the parking lot. The FPPLD has been asked to select a day for a “ribbon cutting” if we wish to have an event for the opening. The date needs to be established within the next few days to make the next Rotunda. Advancement activities should ramp up in August. The FPPLD will be asked to assist in this work. The FPPLD recommends having information on the expansion available for distribution at the fall book sale.

Committee Reports:

Book Sale Committee: (Suzanne for Frank) We’ve begun moving the 21,000 books from Billings. All the books have been sorted and 10,000 remain to be transported to High Street. The book quality is excellent. Additional sorters are required. In addition, more volunteers are needed at the sale due to the increased number of books and the layout at our sale space.

Membership: (Suzanne for Norma) Committee meeting planned for September.

Book Sale Task Force: (Suzanne for Susan): Presented its draft recommendations. The committee asks the FPPLD for its feedback on its nine recommendations. Samples of handbooks from other Friends organizations were circulated. Internet sales and rare books are not covered in the recommendations, although they were discussed. The Planning Committee should review recommendations #3 and #4 as they are long-term goals. The creation of an “operational handbook” is a high-priority requirement. The task force has not determined who is responsible

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for the writing of this handbook. The discussion of the recommendations is tabled until September, when more FPPLD board members and task force members are present.

PPLD Report (Lauren Muffs, Janet Huen, and Theresa Kerin for Tom Lawrence): Summer reading program is going well. Cultural events are held each Thursday. Starting August 1st, the library will be distributing audio books in mp3 format. Information on this new service will be in the next Rotunda.

New Business:

- The Mid-Hudson Valley Library System is hosting a reception for the members of Library Friends groups from all over the Hudson Valley. The event is at the Mid-Hudson Civic Center on Thursday, 20 October.
- Arlington Street Fair is Saturday, 1 October. This would be a good opportunity for the FPPLD to recruit new members and generate support for the library expansion.
- The book drop at the Arlington Library is not attractive and not a good reflection on the library district. The PPLD will investigate.

The President adjourned the meeting at 6:26 P.M.

Next meeting will be Wednesday, 17 August 2005 at the Adriance Meeting Room at 5:30 P.M.