

**Friends of the Poughkeepsie Library District
Board of Directors Meeting Minutes
20 June 2007**

Members present: Peter Bergamo, Gail Brittain, Suzanne Christensen (President), Katie Coulter, Christine Cuttler (Treasurer), Dr. Pat Haugh, Larry Hughes, Julius Jones, Jackie Klein (Vice President), Mark Nelson (Secretary), Ray Polivka, Norma Torney, and Karl Zetterholm.

PPLD representatives present: Janet Huen, Lauren Muffs, and Chad Patterson.

The President called the meeting to order at 5:36 PM. The minutes of the May meeting were accepted as published with minor corrections.

Treasurer's Report (Christine). May receipts included \$275 in contributions (from Mr. Behrends), \$835 in bus trip receipts, \$14 in tote bag receipts, \$422 in Annual Appeal receipts, and \$35 in membership dues. Expenses included \$850 for rent for High Street, \$605 for the bus to NYC, \$102 for "Mystery Monday" books, \$40 for stamps and \$41 for electricity at High Street. Our bus trip netted somewhere between \$50 and \$100.

Members are reminded that any purchases made on behalf of the PPLD are exempt from the NYS Sales and Use tax. Christine and Suzanne both have forms. All expenses must be accounted for on the purple FPPLD reimbursement form.

President's Report (Suzanne): Setting up for the book sale is going well, with just over 100,000 books available. There is no auction this year; however, there will be an auction event in the spring of 2008. We had to sign a contract for \$1,700 for repair work to the lighting at the Media Play space at South Hills Mall (SHM).

Committee Reports:

Planning (Julius): The planning committee has had four meetings and is focusing on creating a strategic plan for the FPPLD. This work is expected to take 3-9 months. Four groups have been polled regarding what the FPPLD should be doing. The groups were: the FPPLD board, the PPLD board, the PPLD staff, and a random selection (20) of FPPLD members. Response to the survey has been good. Planning for the essay contest is going well. Michael Korda has been contacted as a potential FPPLD Annual Meeting speaker.

Book Sale (Mark): Move in for the sale is going well, with virtually all of the books tabled and ready to go. The PPLD has auctioned off the right to the "remainders" from our sale. The winning bid was \$255, of which we receive 25%.

Fundraising (Suzanne C.): The committee has contacted six venues for holding a fundraising auction on either 27 April or 4 May. The leading contenders for the event are Dutchess Golf and Country Club and Christos. The event will most likely be a brunch event.

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PPLD Report (Lauren): The PPLD has announced that the YWCA is the temporary location for the library during the renovation. The PPLD and FPPLD are working together to see if the FPPLD needs to be audited as a part of the PPLD audit. A meeting is planned for July. The PPLD union has canvassed its members and will have twelve members helping at the book sale. If we have any gaps in our coverage for the book sale, additional volunteers are available.

Naming Opportunities (Suzanne C.): There were fourteen responses to the naming survey. The preferred naming opportunities are: The Children's Room, the Rotunda, and the Reference Room. Suzanne will summarize the voting, review it with the Executive Committee, and present the results at the July meeting.

Property Search (Peter): Peter organized a tour group of the Violet Avenue site. The site is suitable, with the possible exception of moving large amounts of books out of the sorting and storage area.

Peter has learned of an 8,000 sub-dividable area on Commerce Drive, that is \$5 per sq. ft. This space will be looked at after the book sale. The Violet Avenue space is \$6 a sq. ft. while the Derf building is \$8 per sq. ft.

The meeting was adjourned at 6:15 PM. The next meeting is on Wednesday, 18 July 2007 at 5:30 PM at Adriance.