

**Friends of the Poughkeepsie Library District
Board of Directors Meeting Minutes **DRAFT**
18 August 2005**

Members present: Betty Bakker, Peter Bergamo, Christine Cuttler (Treasurer), Mary Desole, Ruth Detjen, Gayle Garin, John Glasse, Susan Hackett, Jackie Klein (Vice President), Mark Nelson (Secretary), Frank Van Zanten **PPLD representatives present:** Janet Huen, Lauren Muffs, Theresa Kerin.

The Vice-President called the meeting to order at 5:30 P.M. The minutes of the July meeting were accepted as published, with the correction that the reception for the library friends groups on Thursday, 20 October is at the Frank Van Zanten Auditorium at 105 Market Street.

President's Report: The New York Library Association conference is 26-29 October in Buffalo, NY. Members of the FPPLD board get a discounted registration rate. More information is available at www.nyla.org.

Treasurer's Report: The Treasurer presented the July Treasurer's report. Our High Street utility bills are declining. The results of the utility expense investigation will be reported at a future board meeting. The July Treasurer's report was approved as published.

PPLD Expansion Report (Tom Lawrence): Due to the environmental review process, the bond issue cannot go forward in November. However, planning work can continue. If the bond issue is approved in November 2006, the impact on the overall project will be small. This delay will also allow the PPLD to work with the community on their concerns with the proposal. Tomorrow's Advancement Committee meeting at Locust Grove will focus on how we can work with the community to get the library plans approved.

The parking lot paving is done. Landscaping and striping will be done next. The closure of the parking lot did affect library attendance. The parking lot should be open by Labor Day.

Committee Reports:

Book Sale Committee: (Frank): Planning for the September book sale is doing well. Sufficient trucking is available for the move-in to South Hills Mall on 27 August. The volunteer recognition event is on 20 August, with a rain date of 21 August. Lawn signs (75) are being distributed. Flyers are available and should be posted in as many places as possible. Channel 6 is coming to the book sort facility tomorrow. Liability insurance is being procured for the book sale. We noted that we do not have liability insurance for the High Street facility, which is a topic that the FPPLD Board will have to address shortly.

Volunteers are needed before, during, and after the book sale. Please respond promptly to Frank's e-mail soliciting volunteers. We can never have too many people at the sale!

Membership: (Norma): No report.

Program Committee: (Susan): Additional tote bags have been ordered, as they are selling well. The order should be in by the time of the book sale. We received the press kit from our annual meeting speaker. The committee will pass on the information to the Publicity Committee chair

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(Ruth).

PPLD Report (Lauren Muffs, Janet Huen, and Theresa Kerin for Tom Lawrence): The PPLD will have a booth at the Arlington Street fair on Saturday, 1 October. FPPLD members are being asked to represent the FPPLD at the booth.

New Business:

- Murray Solomon noted that the schedule of “The Rotunda” is not conducive for getting the word out about FPPLD events. For example, there is more than a three-month gap between the September Rotunda and the December book sale. Murray needs a “calendar of events” to ensure that we need to know any dates that the FPPLD wants advertised in our own newsletter. This information will also be the basis of the editorial calendar.
- The FPPLD Executive Committee approved the purchase of calendars for sale at the book sale.

The President adjourned the meeting at 6:14 PM.

Next meeting will be Wednesday, 21 September 2005 at the Adriance Meeting Room at 5:30 P.M.