

Friends of the Poughkeepsie Public Library District
Board of Directors
Minutes of Feb. 16, 2005 Meeting

Members Present: Betty Bakker, Peter Bergamo, Suzanne Christensen, Christine Cuttler, Mary Desole, Ruth Detjen, David Ferez, Gayle Garin, Susan Hackett, Susan Hill, Jackie Klein, Mark Nelson, Isaac D. Rubin, Fred Schaeffer, Murray Solomon, and Norma Torney.
Representatives of the PPLD: Janet Huen, Tom Lawrence, Lauren Muffs and Roland Skip Patterson.

Members Absent: John Glasse, Wanda Mitchell, Jenny Teague, Noel Tepper and Frank Van Zanten.

President Report: Suzanne Christensen called the meeting to order at 5:30 p.m. and distributed the FPPLD information sheet, asking members present to check their listings. Two corrections were made: Ruth Detjen's phone number was corrected and Skip Patterson was added to the PPLD contacts. Suzanne reported four additional agenda items for tonight's meeting: time of meetings, the Polaroid camera, the Strba grant, and Lobby Day in Albany.

The **minutes** of the January 19, 2005 meeting were accepted as published after clarifications and corrections. Suzanne clarified that the \$5,000.00 from the Strba charitable trust is for children's programs only. Christine Cuttler corrected the membership dues to read as \$620.00, not \$6,200. Gayle Garin moved that the minutes be accepted and it was seconded by Chris Cuttler.

Treasurer's Report: Chris Cuttler distributed the treasurer's report. Suzanne Christensen pointed out that the electric bill will be higher because 35 High Street is now being heated four days per week. Chris stated that next month's bill will reflect the increased usage. Ike Rubin moved that the treasurer's report be accepted, seconded by Peter Bergamo and the report was accepted by the Board.

Old Business

Book Sale Task Force: Susan Hill reported that they have not met because they couldn't find a mutual meeting time. Tom Lawrence suggested Deb Eisenberg be replaced because she had difficulty attending the meetings.

Program Committee: Susan Hill had book bags for \$7.00. The committee needs to have more brochures printed. The **Read Aloud Day** will be **April 14**. County Executive Bill Steinhaus, Town of Poughkeepsie Supervisor Joe Davis, and Mayor of Poughkeepsie Nancy Cozean will be invited. Last year attendance was poor, despite being in The Rotunda and press releases being given to the media. Tom Lawrence said the library can do more to generate publicity through email to patrons. Betty Bakker suggested that post cards be sent to children with library cards. Peter Bergamo asked if radio stations are contacted and Tom Lawrence replied in the affirmative.

Suzanne Christensen reported on **Mystery Mondays**. She stated that we sincerely thank author Steve Hamilton for his presentation. There were 20 attendees in the morning session, and 10 in the evening. The day time slots for Mystery Mondays are all full and people on the waiting list will be contacted to see if they can come to the evening sessions.

Polaroid Camera: The Friends bought a Polaroid camera ten years ago and Frank Van Zanten wants to sell it at a book sale. Gayle Garin moved that the camera can be sold and motion was seconded and approved by the board.

Time of Meeting: Suzanne Christensen reported that only half of the board stated their preference for a time change for board meetings. Per Suzanne, the time might be able to be changed, but not the night. She requested that Board members call or email her with their preferences.

Grant - Strba Charitable: The \$5,000.00 from the Strba Charitable Grant will be used for children's summer programming. Susan Hill suggested that the check be publicly presented to the library at the Read Aloud in April. Motion made by Suzanne Christensen, seconded by Jackie Klein and approved by the Board.

Lobby Day in Albany: A letter from Rebekkah Smith of Mid-Hudson Library System requesting \$300.00 from Friends for Lobby Day was distributed. Tom Lawrence described the event as "tin cup Tuesday" where they meet with state legislators and representatives from the Governor's with funding needs. Fred Schaeffer moved that the Friends grant the request. Gayle Garin wanted to know what other funds go for the bus, and Suzanne stated that she thinks we pay half, and she will check to see who else supports the bus. Norma Torney stated that the Friends don't have to pay the entire cost of the bus, and \$300.00 doesn't seem like the full amount. Motion approved for \$300.00.

New Business

Committees

Suzanne Passed out a list of committees and their descriptions and asked the board members to select two or three committees by the end of the meeting.

PPLD Reports

Library Expansion: Tom Lawrence and Skip Patterson stated that they are organizing this year as if it is a referendum year. They are starting the process for a Public Information presentation. At this point in time, they are not sharing information about the search for property for a new library. Chris Cuttler asked if there should be a representative from the Friends' Board on the Advancement Committee. Suzanne asked for the minutes from the Advancement committee to be sent via email.

Skip Patterson pointed out that the PPLD has included in it's plans a Friends' area in the new library with a Book Store, office, and a sorting area. He suggested we form the **Book Store Task Force** right away, since the expansion will be up for a vote in November.

Skip Patterson: Presented a diagram of the new **parking lot** on Noxon Street. Suzanne Christensen asked if Skip could bring the minutes of the PPLD Board to the Friends Board Meeting. Discussion of the PPLD website. Skip asked that if our mission statement and by-laws should be on the Web site.

Request for Funds - Distribution and presentation of the 2005 funding requests by Tom Lawrence. The parking lot has cost overruns due to problems found during environmental review. Dry wells have to be installed for drainage. The PPLD requests \$25,000 for the parking lot. Other requests were: adult & children's programming, security cameras, advancement opportunities, PPLD staff holiday dinner, signage at Arlington, and the Children's Room Atlas Stand - all for a total of \$49,500.00. Suzanne Christensen, Jenny Teague, and Chris Cuttler are on the committee to review requests.

Lauren Muffs: selling the tote bags should only be done at the Arlington branch. There is no room upstairs in the circulation desk area at Adriance. Susan Hill asked if they could be sold in the children's room at Adriance, and Lauren said she would check.

Meeting adjourned at 6:48 p. m. by Suzanne Christensen.

Respectfully submitted,

Ruth Detjen & Mark Nelson