

**Friends of the Poughkeepsie Library District
Board of Directors Meeting Minutes **DRAFT**
15 June 2005**

Members present: Peter Bergamo, Suzanne Christensen (President), Mary Desole, Ruth Detjen, David Ferenz, Gayle Garin, Susan Hackett, Susan Hill, Jackie Klein (Vice President), Mark Nelson (Secretary), Issac Rubin,, Fred Schaeffer, Murray Solomon, Jenny Teague, Noel Tepper, Frank Van Zanten **PPLD representatives present:** Janet Huen, Tom Lawrence. Laura Muffs, Roland Patterson, Theresa Kerin.

The Vice-President called the meeting to order at 5:30 P.M. The minutes of the May meeting were accepted as published with the correction of the speaker's name for the December meeting (Liza versus Lisa).

Treasurer's Report: The Vice-President presented the May Treasurer's report. May income included forty dollars (\$40) in membership receipts and twenty dollars (\$20) in contributions. Expenses included \$315.55 for electricity for our High Street storage facility and three hundred twenty-eight dollars and seven cents (\$328.07) for an update Friend's brochure. The May Treasurer's report was approved as published.

President's Report: All of the committees, with the exception of the membership committee have met this year. All other topics are deferred until the July meeting.

PPLD Expansion Report (Tom Lawrence): With the article in the Rotunda and the Poughkeepsie Journal, the library expansion plans are now public. The rollout for the announcement went very smoothly with elected officials and the press. There is some objection from library clients in the Arlington area.

The FPPLD must begin to decide upon the format of its space in the new facility.

The next phase of the process is an "information" phase. Individuals and groups such as the FPPLD must vocalize their support for the expansion proposal and they library budget. The information package that each FPPLD board member received is a comprehensive source of information.

The parking lot expansion construction is moving along well, with a potential for an opening in July.

Committee Reports:

Executive Committee (Jackie K. for Suzanne): The volunteer recognition garden party will be at Frank Van Zanten's house on Saturday, 20 August, with a rain date of Sunday 21 August. The book sale task force has several items to consider, such as concerns with the "rare book" auction and internet sales. The membership committee is working on the current membership list and is developing a membership campaign. Tom L. reported that the PPLD has an agreement with the Poughkeepsie Chamber of Commerce that may allow us to put the FPPLD membership brochure in the relocation packet they offer.

Book Sale Committee: (Frank) The sort team is currently running one month ahead of last year's sorted volume count. The committee is working on getting the 20,000 pickup in Billings, with a pickup scheduled for Tuesday, 21 June, starting at 7:30 AM. We need more packers and sorters at the daily 10:00-12:00 book sorting.

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Audit: (Peter) The committee reviewed the operations of the Treasurer and everything is normal. The PPLD audit occurred recently and the PPLD auditor may be reviewing the FPPLD financial records.

Publicity: (Ruth) Ruth will be coordinating the publicity for FPPLD activities. The Publicity Committee requires three weeks to prepare materials for distribution.

By-laws: (Frank): The By-laws committee met and have proposed ten (10) changes to the bylaws. The changes were read. The following changes were made:

- Article III, section 2: is amended to state that the each member is entitled to one vote at the general meeting.
- Article IV, section 6: Deleted the phrase “in good standing”.

A motion to accept the proposed changes as modified above was seconded and passed. The membership committee will review article III, membership. A vote on the by-laws will be held at the general membership meeting in December.

Book Sale Task Force (Susan Hill): Presented a draft of their recommendations. Board members are requested to review the draft recommendations for discussion at the July meeting.

Membership Committee: Updated brochures have been created. Additional updates are required to properly reflect the recent legislative changes noted in the “PPLD Report” below.

PPLD Report (Tom Lawrence): Unexpected expenses, such as state-mandated pension fund payments, have forced the PPLD to request the City of Poughkeepsie Common Council and the Town of Poughkeepsie Town Board to increase the current cap of 75 percent of the PPLD’s budget which can come from the local tax assessment. While the PPLD currently has no plan to exceed the current 75 percent cap, it is possible that in the future it may need to do so.

Expansion Plans Task Force: The President recommends the creation of a new task force to determine the FPPLD’s needs for our space in the new Springwood facility. Members who are willing to serve on this task force should contact Suzanne.

The President adjourned the meeting at 6:37 P.M.

Next meeting will be Wednesday, 20 July 2005 at the Adriance Meeting Room at 5:30 P.M. The remaining FPPLD Board of Directors meetings for 2005 will be held at the Adriance Library.